

CARROLL COUNTY BOARD MEETING
301 N. MAIN ST., MT. CARROLL, IL IN SMALL COURTROOM
August 1, 2024 AT 9:30 A.M.

CALL TO ORDER - Chair Payette called the Board meeting to order at 9:30 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL - Roll call shows Mr. Payette, Mr. Preston, Mr. Flikkema, Mrs. Bickelhaupt, Ms. Jacobs, Mr. Soldat, Mr. Iske, and Mr. Rieck present. Mr. Vandermyde was absent.

PUBLIC COMMENTS-None

BUSINESS

Consent Agenda - Chair Payette presented the consent agenda for approval.

1. Approval of the July 18, 2024 Board Meeting minutes
2. Approval of Bills Paid in Vacation
3. Approval of Committee on Claims

Motion by Mr. Preston, second by Ms. Jacobs to approve the consent agenda. Roll call vote shows Mr. Rieck, Mr. Payette, Ms. Jacobs, Mr. Flikkema, Mrs. Bickelhaupt, Mr. Preston, Mr. Iske, and Mr. Soldat all voting aye. Motion carried.

Tabled Items - None

Department Reports –

Animal Control- Animal Control Officer Lisa Ashby was not present. County Engineer Sara Renkes commented that ACO Lisa Ashby is doing a great job.

Assessor- County Assessor Annette Gruhn updated that her office is very busy getting the new assessment data entered.

Circuit Clerk- Circuit Clerk Patty Hiher was present advised no report.

County Clerk- County Clerk Amy Buss informed the Board she is working on updating Chapter 120, Real Estate Transfer Tax.

She also reported that she applied and was approved for a Nonprofit USPS Marketing Mail permit. This will save the County approximately \$790 in postage when the Vote by Mail ballots are mailed out in September.

Ms. Buss reported that she is having a training workshop on August 8th for all the districts that have an upcoming election on April 1, 2025 to help with any questions they might have.

Emergency Management- Emergency Management Director Jim Klinefelter was not present.

GIS- Deputy Assessor Dimmick was not present.

Highway – A monthly report was submitted and County Engineer Sara Renkes discussed her monthly report.

Health Department – Dawn Holland was not present.

Probation- Chief Probation Managing Officer Marcie Arno was present advised no report.

Sheriff & Property- Sheriff Ryan Kloepping reported that the body cameras are up and running. The cameras in the squad cars have been installed with training to follow.

State's Attorney – State's Attorney Aaron Kaney was present advised no report.

Transit – PCOM Mary Maszk was present advised no report.

Treasurer – County Treasurer Lydia Hutchcraft was not present.

Zoning/Zoning Board of Appeals – Zoning Officer Jaicee Buckner was present advised no report.

Affiliate Reports-

Blackhawk Hills Regional Council – No report.

Business Employment Skills Team/Workforce – No report.

Community Mental Health Board – No report.

Emergency Telephone System Board - No

report. **Health Board –** No report.

Hotel/Motel – No report.

Jo-Carroll Enterprise Zone - No report.

Jo Daviess Carroll County Joint Action Solid Waste Agency – No report.

LRA- No report.

NWILED- No report.

Senior Services Board - No report

Tri-County Opportunities Council – No report.

United County Council of Illinois- A monthly report was submitted.

Veterans Assistance Commission – No report

Whiteside/Carroll/& Jo-Carroll Enterprise Zones-A monthly report was submitted.

Committee Reports-

Ad Hoc Inmate Housing Committee- Mr. Iske had no additional report other than “New Business #4” action.

Old Business-None

New Business-

1. Chair Payette presented for Approval of Proposed Settlement Agreement between Carroll County and Real Tax and payment in the amount of \$7,200 from Liability Fund 34. Motion by Mrs. Bickelhaupt, second by Mr. Soldat to Approve Proposed Settlement Agreement. Roll call shows Mrs. Bickelhaupt, Ms. Jacobs, Mr. Preston, Mr. Iske, Mr. Payette, Mr. Rieck, Mr. Flikkema, and Mr. Soldat all voting aye. Motion carried.
2. County Engineer Renkes presented and explained for Approval the Petition for Bridge Aid from Woodland Township Section 14317 Scenic Bluff Road in the amount of \$4,350 and allocation of County Bridge Aid funds in the amount of \$2,160. She reported this amount is lower than presented on the posted agenda. Motion by Mrs. Bickelhaupt, second by Mr. Flikkema to approve the Petition. Roll call shows Mr. Payette, Mrs. Bickelhaupt, Mr. Preston, Mr. Rieck, Mr. Soldat, Mr. Iske, Mr. Flikkema, and Ms. Jacobs all voting aye. Motion carried.
3. County Engineer Renkes presented and explained for Approval the Public Agency Formal Contract with M&M Concrete Inc for Section Number 22-17235-00-BR Shannon Route Culvert Replacement Project with the updated amount of \$314,544.60. Motion by Mr. Iske, second by Ms. Jacobs to approve the Contract with M&M Concrete Inc. Roll call shows Mr. Iske, Mr. Flikkema, Ms. Jacobs, Mr. Soldat, Mr. Rieck, Mr. Payette, Mrs. Bickelhaupt and Mr. Preston all voting aye. Motion carried.
4. Mr. Iske presented and explained for Approval the proposal for the schematic design phase for inmate housing from Wold Architect Group and make payment in the amount of \$70,213 plus approved reimbursable expenses. He added that the Ad Hoc Inmate Housing Committee approves and recommends this proposal. Motion by Mr. Iske, second by Mrs. Bickelhaupt to approve. Roll call shows Mr. Flikkema, Mr. Preston, Mr. Payette, Ms. Jacobs, Mrs. Bickelhaupt, Mr. Soldat, Mr. Rieck and Mr. Iske all voting aye. Motion carried.
5. Chair Payette advised that with additional changes and considerations for the Board, Approval of Chapter 720 Ordinance Flood Plain Regulations will be discussed today and presented at the next meeting for possible approval. Zoning Director Jaicee Buckner and Chair Payette explained the changes and where input from the County Board is requested.

Executive Session- None

Chairman Report/Administrator Report –

1. Chair Payette asked Department Supervisors to look at the Carroll County Code Book and review the ordinances pertaining to their office. If an ordinance should be updated, please make recommendations to the Board in the near future.
2. County Administrator Bob Jachnicki updated the Board on the Status of Budget software implement. He noted the conversion will take up to the 90 days. He informed the Board that the budget process will be different this year. During September they will be reviewing external budget requests, and in October review internal budget requests from Department Supervisors.
3. County Administrator Bob Jachnicki reported on a meeting he attended with Counties of Illinois Risk Management Agency (CIRMA) who are the County's insurer.
4. Chair Payette informed the Board that he will be signing a letter of authorization to release information of NICOR gas accounts, regarding County's natural gas aggregation, to Rock River Energy Services.

Appointments – Chair Payette presented to Approve the appointment of Sue Litwiller to the Community Mental Health Board thru January 2025 replacing resigning Kim Falk. Motion by Mrs. Bickelhaupt, second by Mr. Flikkema to approve this appointment. Motion carried.

Motion by Mr. Preston, second by Mr. Flikkema to adjourn at 10:34 a.m. Motion carried.

Submitted by Amy R. Buss, County Clerk and Recorder